

Letter of Testimony Form

TR472



Letters of Testimony may be available by submitting this form and making payment. Upon receipt of this form and payment, your letter will be dispatched within 10 working days for normal service, or within one working day for express service. Whilst we cannot arrange a courier service, we can facilitate the collection of documents from CIM. We recommend this service if your certificate is to be sent internationally. Please note that if the module/qualification was achieved over 10 years ago, an archive fee may apply but the transcript cannot be guaranteed.

Personal details

Title	<input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other (please specify) _____		
	<input type="checkbox"/> Male <input type="checkbox"/> Female		
First name		Family name	
Email address		Telephone number	
CIM membership number (if known)		Date of birth (DD/MM/YY)	
Title of module(s)/ qualification(s) and year(s) passed			

Delivery details

Please indicate below where you would like your Letter of Testimony to be sent:

Email	
Postal address	
World Education Services (WES) <i>Please attach your WES request form</i>	

Payment

Normal service: £40 per letter **Archive search fee** (10 years+): Additional £20 **Additional copies:** £5 per copy
Express service: £75 for your letter to be dispatched via special delivery within one working day of payment

Cheque	<input type="checkbox"/> I enclose a cheque for £_____, payable to The Chartered Institute of Marketing.
Credit/Debit card	<input type="checkbox"/> I wish to pay by credit/debit card.* *Once CIM receive this form, you will be contacted by the Customer Experience team via phone/email and payment will be requested. Please note that Letters of Testimony will not be processed without payment in full.

Declaration

I authorise CIM to produce this Letter of Testimony on my behalf and to distribute it to the delivery details provided.

Signature		Date	
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This form should be emailed to: letteroftestimony@cim.co.uk

Alternatively, post to: **Customer Experience, CIM, Moor Hall, Cookham, Berkshire, SL6 9QH, UK**