

WANTED: A CIM member who cares about our Constitution

If you're interested in making sure that the governance of CIM is fair and effective, then volunteering to join the Constitution and Ethics Committee is highly rewarding. As we continue to review and modernise the CIM Constitution, this is a unique opportunity to help shape CIMs future.

CIM is looking for a member to join its Constitution and Ethics Committee (CEC) in a voluntary capacity.

The CEC is responsible for advising the Board on changes to CIMs Constitution, its Code of Professional Conduct and committee structures.

As a volunteer, you get experiences you might not get in your day job; tap into a more strategic level of thinking and broaden your understanding. It is also an opportunity to give something back and get more involved with CIM.

Are you eligible?

You can apply if you tick these boxes:

- A current member of CIM
- Ideally have some experience in corporate governance.
- Can commit to attending 3 meetings a year at CIM with additional reading and preparation.
- Able to support the committee on projects if required

How to apply

Simply send a copy of your CV (or if sufficiently detailed, your LinkedIn profile) together with a covering letter, which explains why you are interested in the role and what you could bring to it, to elections@cim.co.uk by midday (GMT) on Friday 1st September 2017.

PLEASE NOTE the telephone interview will take place on Friday 3rd November 2017. If you will be unavailable on that date, then please say so in your covering letter.

If you have any further questions, please email elections@cim.co.uk.

Find out more about the role, the Constitution & Ethics Committee and the process by scrolling down.

The Constitution and Ethics Committee – Volunteer Vacancy

CIM is currently looking to appoint a CIM member to its Constitution and Ethics Committee in a voluntary capacity.

About the role

The purpose of the Committee is to provide CIM's Board with advice on its governance structure and documents. As a member of this committee you will:

- Review CIM's Constitution and advise the Board of any recommended changes
- Review CIM's Code of Professional Conduct and advise the Board on professional ethics
- Make recommendations to the Board on CIM's Committee structure.

As a member of the Constitution and Ethics Committee you will normally be expected to prepare for, and attend up to three meetings a year (which are usually held during the day at Moor Hall, Cookham), either in person or by the use of technology. It should be noted that at busy times, there may be a requirement for extra meetings to take place.

Appointments to the Constitution and Ethics Committee will normally be for a period of up to three years, which may be renewed for one further period of up to three years.

The role is unpaid but reasonable expenses are payable in line with CIM's expense policies.

The Committee consists of:

- One member of the Board of Trustees
- Five members of CIM who will be recruited through the committee process.

Why apply for this role?

There are a number of advantages to serving on this Committee:

- It provides an opportunity for you to further develop your professional knowledge and experience. It gives you an opportunity to broaden your experience and add to your own cv.
- It gives you an opportunity to contribute at a strategic level to the governance of a major professional body. You will gain experience of providing support to the CIM Board, and finding out more about the governance of the organisation.
- It gives members the opportunity to give something back to CIM, as their professional body.

CIM will provide support for its Committee members. Following appointment, we will make arrangements for your induction and preparation for the role.

What do we need

Applicants should be members of CIM and will ideally have experience of governance or committee workings in either public or private sectors.

Committee members need to be able and willing to devote the necessary time to the role and have the ability to respect and maintain confidentiality.

The specific competencies that we are looking for are:

- Commitment to the work of the Constitution and Ethics Committee and to the Objects of CIM;
- Integrity and discretion;
- Attention to detail;
- Ability to think logically and objectively;
- Good communicator;
- Ability to evaluate complex documentation and then to identify effective solutions;
- Ability to work well as part of a diverse team.

It is also desirable that you have some knowledge or experience of membership organisations.

Committee members are expected to agree to CIM's Volunteer Code of Conduct and complete a Declaration of Interests form on an annual basis.

How to apply

Please send a copy of your cv (or if sufficiently detailed your LinkedIn profile) together with a covering letter setting out why you are interested and how you meet the competencies set out above, to elections@cim.co.uk by midday (GMT) on Friday 1st September 2017. If you would like to discuss the role prior to submitting an expression of interest, please contact elections@cim.co.uk.

Following the closing date, candidates will be shortlisted and telephone interviews will take place on Friday 3rd November 2017. If you will be unavailable on that date, then please say so in your covering letter.