Trustee Role

Role of the Board
As a Member of The Board of Trustees you would be taking on the important responsibility of becoming a Trustee of a Chartered Body, carrying the duties and responsibilities that are the equivalent of those of a company director.

Members of the Board are responsible for the overall strategy of CIM (subject to the provisions of the Constitution). The Board sets CIM’s strategic direction and is accountable for its financial health, the probity of its activities and for developing its aims, objectives and goals.

The Board is answerable to CIM members for the activities and functioning of CIM and the extent to which its Objects have been met.

It is the Board’s responsibility to:

- Ensure that CIM fulfils its Objects, acts within the confines of its Constitution and complies with legislative and regulatory requirements.
- Give direction on all aspects of CIM’s strategy and policy and develop long-term strategic plans and policy objectives for the Chief Executive and staff to implement.
- Review, approve and, where appropriate, request plans and programmes for achieving objectives.
- Protect and manage CIM’s property and ensure its financial stability.
- Support the CEO and monitor their performance.

If appointed, you must act in CIM’s interests only, manage its affairs prudently, and not derive any personal benefit or gain from CIM. A conflict of interest will not necessarily prevent you from fulfilling the duties of a Trustee but there may be circumstances where the nature of the conflict of interest is so pervasive that the conflict makes it difficult, or even impossible, for a Trustee to perform their role.

Minimum Time Commitment
You are expected to attend an induction session prior to your first Board meeting. Trustees are expected to attend six full day Board meetings per year (which take place in normal working hours), plus ad hoc telephone meetings and to spend time on Board preparation before each meeting. You may also be asked to attend other events in CIM’s calendar.

The role is not remunerated but reasonable travelling and related expenses incurred whilst attending Board meetings will be reimbursed in line with CIM’s Volunteer Expenses Policy.

Eligibility
To be eligible to become a member of the Board of Trustees, you must:

- be a Voting Member of CIM (Hon FCIM, FCIM, MCIM or ACIM) or fulfil the criteria and be willing to become a member.
- have not been convicted of an offence involving deception or dishonesty.
- not be an undischarged bankrupt.
- not be disqualified from serving as a company director.

Trustees are expected to abide by the Board of Trustees Code of Conduct.