

Instruction to your bank or building society to pay by Direct Debit

Please complete this form and upload securely.

GoCardless - CIM
Moor Hall, Cookham, Maidenhead,
SL6 9QH, GB

Service user number

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Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

FREQUENCY OF PAYMENT:

This is not part of the instruction to your Bank or Building Society. Please indicate your preferred payment frequency:

- ANNUAL- DISCOUNTED (on full payment only, NOT part payment)
- QUARTERLY- NO DISCOUNT
- MONTHLY- NO DISCOUNT

Please note, the Direct Debit payment option is only available at the start of your membership term. Banks or Building Societies may not accept Direct Debit Instructions for some types of account.

Instruction to your bank or building society

Please pay GoCardless - CIM Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with GoCardless - CIM and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

Reference (CIM Membership)

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This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit GC re CIM will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request GC re CIM to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by GC re CIM or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when GC re CIM asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.